

**Mt. Hope Park North Ballfield Development (DNR LWCF Grant 19-0017)**

**Mt. Hope Park Perimeter Pathway (DNR LWCF Grant 19-0018)**

1. **RECEIPT OF BIDS:** Sealed Bids for Mt. Hope Park North Ballfield and Perimeter Pathway Development will be received by Delta Charter Township, the OWNER, at the Township Clerk's office, 7710 W. Saginaw Highway, Lansing, MI 48917, until 3:00 PM local time in effect on February 14, 2023. A public bid opening will be held in Conference Room B at the Township Office immediately following the receipt of bids. The envelope containing the bid must be identified on the outside as "Bid for Mt. Hope Park North Ballfield and Perimeter Pathway Development, Delta Charter Township". Bids received after this time will not be considered or accepted. Telephone or email/fax proposals will not be accepted.
2. **SCOPE OF PROJECT:** The Project consists of furnishing all labor, materials, tools, equipment and services necessary to complete construction work including but not limited to the following: site clearing, earth moving, aggregate base, underground utilities, paving, fencing, building construction, concrete sidewalks, paving, topsoil placement, field drainage, landscaping, irrigation, and soil erosion control. Refer to Plans and Project Manual for additional information.
3. **PROJECT SCHEDULE:** The Township anticipates a decision on award of a contract at its Township Board meeting on March 6, 2023. Construction shall begin by May 15, 2023 (or earlier, if possible), with Substantial Completion by October 31, 2023. Refer to the Project Manual for additional information.
4. **REVIEW OF DOCUMENTS:** Plans and specifications may be obtained electronically via DropBox. Contact Woody Isaacs ([woody@virdg.com](mailto:woody@virdg.com)) by email to obtain the DropBox invitation, please note that you will be added to the planholder's list at that time. No partial sets or hard copy distribution will be made, prospective bidders are responsible for printing bidding documents, if hard copies are desired.
5. **BID SECURITY:** A bid bond or a certified check in an amount equal to five percent (5%) of the total amount of the proposal will be required.
6. **ADDENDA:** Addenda may be issued during the bid period. Bidders are responsible for monitoring the DropBox and including all addendum-related items and associated costs into the Bid.
7. **WITHDRAWAL OF BIDS:** No Bidder may withdraw its proposal for a period of 45 days after the actual date of opening thereof. This time period may be extended by mutual agreement of the Owner and any Bidder or Bidders.
8. **RIGHT TO REJECT BIDS:** The Owner reserves the right to cancel this bid or change the date and time for submitting bids by announcing same at any time before the established date and time for the bid opening. The Owner reserves the right to accept any proposal, to reject any and all proposals and to waive any irregularities in proposals. If award is made, it will be to the bidder whose proposal is considered to be in the best interest of the Owner.
9. **PREVAILING WAGES:** Prevailing wage rates are not required for this project. Compliance with federal Davis-Bacon Act is likewise not required.
10. **CONTRACT REQUIREMENTS:** Bidders may submit a bid for either or both projects. Refer to the Bid Proposal for format requirements including bid breakdown required for compliance with MNRTF grant requirements.
11. **PRE-BID MEETING:** A pre-bid meeting will be held on January 25, 2023, at 1:30 PM in Conference Room B, 7710 W. Saginaw Highway, Lansing, MI 48917. The meeting is not mandatory but bidders are strongly encouraged to attend.
12. **ACT 517 CERTIFICATION:** In accordance with Act 517 of 2012, all bidders must sign and notarize the Iran-linked business certification which is part of the Bid Proposal form.
13. **STATE AND FEDERAL FUNDING NOTE:** State or federal funds are being used to assist in construction and relevant State or Federal requirements will apply.
14. **NON-DISCRIMINATION:** The contractor and any subcontractors shall not discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
15. **QUESTIONS:** All questions are to be directed to the Landscape Architects, VIRIDIS Design Group, by email, to Woody Isaacs at [woody@virdg.com](mailto:woody@virdg.com).

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